



Los Angeles  
Department of  
Water & Power

RESOLUTION NO. \_\_\_\_\_

BOARD LETTER APPROVAL

**ANN M. SANTILLI**  
Chief Financial Officer

**ANSELMO G. COLLINS**  
Senior Assistant General Manager  
Water System

**MARTIN L. ADAMS**  
General Manager and Chief Engineer

**DATE:** April 7, 2022

**SUBJECT:** Fiscal Year 2022-2023 LADWP Final Budget – Water Revenue Fund Receipts and Appropriations and Associated Schedules and Fiscal Year 2022-2023 Annual Personnel Resolution

**SUMMARY**

Submitted for the Board of Water and Power Commissioners' (Board) consideration and approval is a Resolution to adopt and transmit to the Los Angeles City Council (Council) the LADWP Proposed Fiscal Year (FY) 2022-2023 Water Revenue Fund Receipts and Appropriations final budget and associated schedules totaling \$2.10 billion. Approval of this Resolution also provides authority for the FY 2022-2023 Annual Personnel Resolution (APR) for the Water Revenue Fund totaling 4,357 positions and authorizes the functional transfer, as directed by the General Manager, from major system Joint (JXXX) to major system Water (WXXX) and from major system Power (PXXX) to major System Joint (JXXX). The details of said transfers are set forth in the "Transfer Schedule A".

City Council approval is not required.

**RECOMMENDATION**

It is recommended that the Board adopt the attached Resolution authorizing:

1. Approval and transmittal of the FY 2022-2023 LADWP Water Revenue Fund Final Receipts and Appropriations budget and associated schedules to the Council; and,
2. Approval and execution of the FY 2022-2023 APR, including authorization of the functional transfers from the Joint System to the Water System and Power System to Joint System, as set forth in the "Transfer Schedule A".

## **FINANCIAL INFORMATION**

The Water Revenue Fund Proposed Final Budget incorporates expenditures for the Water System, including the share of expenditures associated with the Joint System and Power Revenue Fund that support Water System functions. Estimated appropriations for the Water Revenue Fund for FY 2022-2023, total \$2.83 billion. Net of receipts from the Power System, contributions in aid of construction, individuals, and companies and other miscellaneous sources, appropriations total \$2.10 billion.

## **BACKGROUND**

On March 8, 2022, in accordance with City Charter Section 684 (as amended by Measure J adopted in March 2011), the Board reviewed and approved the transmittal of the FY 2022-2023 Preliminary Budget to the Council and the Mayor. By May 31, 2022, LADWP must update the preliminary budget based on additional information received after March 31, including without limitation, additional information about revenue and expense projections.

Since the development of the preliminary budget, LADWP Management has thoroughly reviewed the budget, prioritized, and adjusted the FY 2022-2023 spending proposals to support water infrastructure investment, comply with regulatory mandates, and provide exemplary customer service, with continued cost control, to mitigate impact on customer rates.

The General Manager has determined that moving the Water Conservation function of the Joint System (CSD) to the Water System (Water Resources) and the Elevator Repair function of the Power System (PCM) to the Joint System (Facilities Maintenance), is in the best operating interest of LADWP. These transfers will not affect the overall staffing levels reflected in the Annual Personnel Resolution, nor do they have any overall budgetary impact on the LADWP. The Joint System's functional transfer involves 18 Budgeted positions, 9 Substitute positions, 14 employees, and 5 classifications. The Power System's functional transfer involves five Budgeted positions, four Substitute positions, five employees, and one classification. Employees affected by these functional transfers will remain in their former class group for purposes of layoff and reemployment, in accordance with City Charter Section 1015.

Upon approval from the Board, the FY 2022-2023 Water Revenue Fund Receipts and Appropriations final budget and associated schedules will be transmitted to the Council in accordance with the City Charter. The FY 2022-2023 proposed final budget and associated financial plans have been provided to the Ratepayer Advocate for review.

### **FY 2022-2023 WATER REVENUE FUND BUDGET**

The major changes between the FY 2022-2023 Water Revenue Fund preliminary budget and this proposed final budget include the following highlighted items:

- Water Revenue Fund Capital has increased by \$15 million (1.6 percent increase from \$989 million to \$1,004 million) primarily attributed to increases in Water Infrastructure projects (\$6 million), Water Quality Projects (\$4 million), Water Supply Projects (\$3 million), and Operating Support (\$2 million).
- Water Revenue Fund Operation and Maintenance has slightly increased by \$2 million (0.3 percent increase from \$649 million to \$651 million) due to Water Conservation and Owens Valley Operation and Maintenance.

The following documents are included in the FY 2022-2023 Water Revenue Fund Budget:

- LADWP Goals and Objectives
- Final Water Revenue Fund Receipts and Appropriations
- Water Revenue Fund Capital Improvement Program
- Water Revenue Fund Salaries and Authorized Number of Positions
- Retirement, Disability, and Death Benefit Insurance Plan
- Federal and State Grant Funding Estimates

### **FY 2022-2023 ANNUAL PERSONNEL RESOLUTION**

The attached Resolution, approved as to form and legality by the City Attorney, establishes the maximum allowable number of positions for the LADWP for FY 2022-2023. Positions in the APR Schedule are listed by System (Joint, Power, and Water), Civil Service classification, and duties description record. Establishing positions for each System will provide flexibility and allow positions to be reassigned between the Divisions within each System in a manner that is most advantageous to the LADWP and that meets critical operational needs as they arise.

See attached Water Revenue Fund Salaries and Authorized Number of Positions as of July 2022, which reflects a total of 4,357 budgeted positions. The 2,521 positions represent the total staffing that the Water System has identified as necessary for continued and planned critical operations, with 1,129 Joint System positions and 707 Power System positions in support. Employment of persons in positions authorized by this Resolution is subject to availability of authorized funding in the expenditure programs for the FY 2022-2023.

## **ENVIRONMENTAL DETERMINATION**

Determined item is exempt pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15060 (c)(2). In accordance with this section, an activity is not subject to CEQA if it will not result in a direct or reasonably foreseeable indirect physical change in the environment. Transmitting budget information to the Los Angeles City Council is not an action subject to CEQA.

## **CITY ATTORNEY**

The Office of the City Attorney reviewed and approved the Resolution as to form and legality.

## **ATTACHMENTS**

- Resolution
- LADWP Goals and Objectives
- Final Water Revenue Fund Receipts and Appropriations
- Water Revenue Fund Capital Improvement Program
- Water Revenue Fund Salaries and Authorized Number of Positions
- Retirement, Disability, and Death Benefit Insurance Plan
- Federal and State Grant Funding Estimates
- FY 2022-2023 APR Schedule by System (one green bar report for the Board Office)
- Transfer Schedule A - Functional Transfer from the Joint System to the Water System and from the Power System to the Joint System.

**Functional Transfers of Certain Functions from the Major System Designated Power (PXXX) to the Major System Designated Joint (JXXX)**

Effective July 1, 2022

**TRANSFER THE ELEVATOR REPAIR FUNCTION OF THE POWER SYSTEM PCM DIVISION TO THE JOINT SYSTEM FACILITIES MAINTENANCE DIVISION**

Empl Name	Class Code	Class Title	DDR	Pos No.	Org Code	Bud/Sub
Michael Guzman	3866	Elevator Mechanic	93-38101	2798	39330	Bud
Rickey R. Perez	3866	Elevator Mechanic	93-38101	2799	39330	Bud
Juan Rivas	3866	Elevator Mechanic	93-38101	23885	39330	Bud
Oscar Lopez	3866	Elevator Mechanic	93-38101	23886	39330	Bud
Ralph A. Ronda	3866	Elevator Mechanic	93-38102	23919	39330	Bud
Not Occupied	3866	Elevator Mechanic	93-38101	23884	39330	Sub
Not Occupied	3866	Elevator Mechanic	93-38102	52462	39330	Sub
Not Occupied	3866	Elevator Mechanic	93-38102	56312	39330	Sub
Not Occupied	3866	Elevator Mechanic	93-38102	56313	39330	Sub

FROM ORG CODE: 39330 TO: ORG 38905  
FROM PAYROLL: 24-01 TO: PR 25-14

**Functional Transfers of Certain Functions from the Major System Designated Joint (JXXX) to the Major System Designated Water (WXXX)**

Effective July 1, 2022

**TRANSFER THE WATER CONSERVATION FUNCTION OF THE JOINT SYSTEM CUSTOMER SERVICES DIVISION TO THE WATER SYSTEM WATER RESOURCES DIVISION**

Empl Name	Class Code	Class Title	DDR	Pos No.	Bud/Sub
Mark Gentili	9106	Utility Services Management III	95-91063	42115	Bud
Henry Bersales	3753	Sr Utility Services Specialist	95-37531	51242	Bud
Simone Taylor	3753	Sr Utility Services Specialist	95-37531	2878	Bud
Robert Estrada	3755	Utility Services Specialist A	95-37553	2877	Bud
Martha Rodriguez	3755	Utility Services Specialist A	95-37553	47173	Bud
Katrina Cabriales	3755	Utility Services Specialist A	95-37553	47403	Bud
Damon Ayala	3755	Utility Services Specialist B	95-37552	54825	Bud
Salvador Duenas	3755	Utility Services Specialist B	95-37552	54826	Bud
Jose Lomeli	3755	Utility Services Specialist B	95-37552	2874	Bud
Kristi-Ann Lopez	3755	Utility Services Specialist B	95-37552	51244	Bud
Marissa Masters	3755	Utility Services Specialist B	95-37552	51245	Bud
Alina McDowell	3755	Utility Services Specialist B	95-37552	51243	Bud
Cassie Anne Rego	3755	Utility Services Specialist B	95-37552	47385	Bud
Laurence Springer	3755	Utility Services Specialist B	95-37552	54824	Bud
Vacant	9184	Management Analyst	93-91251	47176	Bud
Vacant	3755	Utility Services Specialist B	95-37552	47386	Bud
Vacant	3755	Utility Services Specialist B	95-37552	48334	Bud
Vacant	3755	Utility Services Specialist B	95-37552	58545	Bud
Vacant	7532	Electrical Eng Drafting Tech	93-75100	2884	Sub
Vacant	3755	Utility Services Specialist B	95-37552	47387	Sub
Vacant	3755	Utility Services Specialist B	95-37552	54827	Sub
Vacant	3755	Utility Services Specialist C	95-37551	53312	Sub
Vacant	3755	Utility Services Specialist C	95-37551	54828	Sub
Vacant	3755	Utility Services Specialist C	95-37551	54829	Sub
Vacant	3755	Utility Services Specialist C	95-37551	54830	Sub
Vacant	3755	Utility Services Specialist C	95-37551	55666	Sub
Vacant	3755	Utility Services Specialist C	95-37551	55670	Sub

FROM ORG CODE: 17930 TO: ORG 42380  
FROM PAYROLL: 53-71 TO: PR 17-54

Resolution No. 022 191

(Amendment No. 327- )

(Amendment No. 328- )

**FISCAL YEAR 2022-2023 WATER REVENUE FUND BUDGET**

WHEREAS, Section 511(b) of the Los Angeles City Charter requires that the Board of Water and Power Commissioners (Board) shall, prior to the beginning of each Fiscal Year (FY), adopt an annual Department Budget for the Water Revenue Fund and make an annual appropriation covering its anticipated revenues and expenditures; and

WHEREAS, in March 2011, Los Angeles voters approved Measure J that requires the Los Angeles Department of Water and Power (LADWP) submit a Preliminary Budget to the Los Angeles City Council (Council) by March 31, 2022, and shall by May 31, 2022, update the preliminary budget based on additional information received after March 31, 2022, including without limitation, additional information about revenue and expense projections; and

WHEREAS, the Board approved the transmittal of the preliminary budget to the Council for informational purposes on March 8, 2022; and

WHEREAS, upon approval from the Board, the FY 2022-2023 Water Revenue Fund Receipts and Appropriations Final Budget and Associated Schedules will be transmitted to the Council in accordance with the City Charter; and

WHEREAS, Since the development of the preliminary budget, LADWP Management has thoroughly reviewed the budget, prioritized, and adjusted the FY 2022-2023 spending proposals to support water infrastructure investment, comply with regulatory mandates, and provide exemplary customer service, with continued cost control, to mitigate impact on customer rate.

WHEREAS, estimated appropriations for FY 2022-2023 total \$2.83 billion; and

WHEREAS, Net of receipts from the Power System, contributions in aid of construction, individuals, and companies and other miscellaneous sources, appropriations are \$2.10 billion; and

**FISCAL YEAR 2022-2023 ANNUAL PERSONNEL RESOLUTION**

WHEREAS, Resolution Nos. 327 and 328, adopted October 9, 1947, pertaining to the creation of positions and fixing of duties, responsibilities and other terms and conditions of employment have from time to time have been amended by the Board; and

WHEREAS, it is the desire of said Board to fix annually the number of positions authorized for LADWP employment; and

WHEREAS, it is the desire of said Board to reaffirm its commitment to equal employment opportunity.

NOW, THEREFORE, BE IT RESOLVED by the Board, as follows:

- (1) The "FY 2022-2023 Proposed Departmental Budget – Water Revenue Fund," submitted by the General Manager to this Board for adoption, and now on file with the Secretary of this Board, be and the same is hereby adopted as the "Annual Departmental Budget of the Los Angeles Department of Water and Power, FY 2022-2023, Water Revenue Fund" and that the appropriation shown therein be, and is hereby, made;
- (2) The amounts shown under the "Estimated Amounts for the FY 2021-2022" submitted as part of the "FY 2022-2023 Proposed Departmental Budget – Water Revenue Fund" by the General Manager to this Board for adoption, and now on file with the Secretary of this Board, be and the same are hereby adopted as the updated "Annual Budget of the Los Angeles Department of Water and Power, FY 2021-2022, Water Revenue Fund" and that the appropriation shown therein be, and is hereby, made;
- (3) The adopted "Annual Departmental Budget of the Los Angeles Department of Water and Power, FY 2022-2023, Water Revenue Fund" shall be transmitted to the Council as required by Los Angeles City Charter Section 684.
- (4) For the FY 2022-2023, employment of persons in positions heretofore created by the Board, as set forth in the LADWP Personnel Resolution, Resolution No. 328, and in Schedule "A" of the Position Evaluation and Compensation Plan, Resolution No. 327, as amended, shall not exceed the number of positions hereby fixed for each System by Civil Service Classification, and for each Duties Description Record (DDR), as set forth in the schedule now in the hands of the Secretary of the Board which schedule identifies said positions.

Pursuant to the specifications in the attached "Transfer Schedule A" listing the functional transfers from the Joint System to the Water System and the Power System to the Joint System, which is currently on file with the Board Secretary, the operational function(s) separately identified in said transfer schedule, together with the positions performing said function(s), the employees occupying said position(s), and the equipment required by said employees, shall be and are hereby transferred to the Water System and Joint System, as identified in said transfer schedule, effective July 2022.

- (5) Employment of persons in positions authorized by this resolution shall be subject to availability of funds appropriated in the budget for the payment of salaries and wages, and shall not exceed the number of positions hereby fixed

for each System by Civil Service Classification and DDR, as set forth in the schedule identified in Paragraph (4) above.

- (6) Appointment of persons to positions authorized by this resolution shall be subject to the conditions and constraints established in the Rules of the Board of Civil Service Commissioners of the City of Los Angeles.
- (7) If a substitute position is used to make a regular appointment, the General Manager may require that a budgeted position be held vacant in the same System; provided, however, that at no time shall the total number of persons employed within a System exceed the total number of budgeted positions authorized for that System.
- (8) Substitute positions may be used without holding a budgeted position vacant for the following purposes:
  - a) To provide replacements for persons on extended sick leave or disability.
  - b) To provide temporary employment authority to meet emergency workloads that can be financed with funds accumulated due to position vacancies.
  - c) To provide succession planning to help ensure that institutional knowledge is captured, transferred, and understood by designated recipients.
  - d) To provide additional employment authority in training classifications for which the dropout rate is high and/or for which recruitment of positions is difficult or limited to specific periods of the year.
  - e) To fill Civil Service daily-rated, and Exempt daily-rated positions for which funding is provided in the expenditure program.
  - f) To fill part-time exempt positions to give students or recent graduates practical work experience which will assist them in qualifying for entry level Civil Service positions, provided the positions can be financed with funds accumulated due to position vacancies. Part-time exempt positions shall not be used to replace regular full-time positions.
- (9) The General Manager may approve the use of a substitute position in a Civil Service Classification and DDR not specifically listed in the schedule identified in Paragraph (8) above, to meet an emergency which involves or immediately threatens a substantial interruption or impairment of the LADWP's business. The use of a substitute position shall be subject to the provisions and limitations specified in Paragraphs (7) and (8) above.




- (10) It is the policy of this Board that when filling positions, express consideration be given to equal employment opportunity requirements prohibiting discrimination based on gender, race, color, national origin, age, disability, and all other protected classes, in the decisions and actions of the LADWP.
- (11) This resolution shall continue in effect until modified or until such time as the Board adopts the next subsequent annual resolution, setting forth the number of positions authorized by the Board.

I HEREBY CERTIFY that the foregoing is a full, true and correct copy of a resolution adopted by the Board of Water and Power Commissioners of the City of Los Angeles at its meeting held **MAY 10 2022**

  
Secretary

APPROVED AS TO FORM AND LEGALITY  
MICHAEL N. FEUER, CITY ATTORNEY

APR 07 2022

BY   
DIRK BROERSMA  
DEPUTY CITY ATTORNEY