

**PERSONNEL DEPARTMENT
CITY OF LOS ANGELES
700 East Temple Street, Room 235
Los Angeles, CA 90012**

**ENGINEERING ASSOCIATE - CAMPUS
VERIFICATION OF DEGREE INFORMATION**

If you applied for the Engineering Associate examination with the City of Los Angeles under job bulletin requirement #1 (graduation from a recognized four-year college or university with a degree in a specified discipline), you will be required to present proof of having received your degree to the Personnel Department in order to be considered for employment. For candidates who have not yet graduated, you may present degree verification upon graduation. You will not receive certifications (job interview notices) until this information has been received and verified by the Personnel Department.

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Please do not present degree verification materials until you receive a request for degree verification from the Personnel Department.