



## Non-Profit Community Partnership Grant Program APPLICATION FORM

**Eligible organizations must:**

- ***Have maintained 501(c)3 non-profit status for the past three years while located in the City of Los Angeles; this can be shown through IRS registration and/or a publicly accessible office with signage (see announcement for more details)***
- ***Have established track record of providing services to the community – especially relating to education, energy, water, or economic issues***
- ***Demonstrate a commitment toward encouraging energy efficiency and water conservation through its current and/or future programs and structure.***
- ***Have the capacity to track numbers of constituents reached & referred, labor costs & expenditures, energy/water savings achieved, and maintain records acceptable for a City financial audit.***
- ***Propose activities at least 50% focused on energy efficiency versus water conservation. Retrofits for organizations' own facilities will not be funded; however, public-serving retrofits and/or demonstrations may comprise up to 1/3 of the proposed budget. Research activities must inform education/outreach activities and be limited to 1/3 of the proposed budget.***

1. Organization name, address, phone, and e-mail information:
2. Project Manager name and contact information:
3. Date obtained 501c3 status and under what name (please attach a copy of IRS registration):
4. Provide the geographic area(s) (Los Angeles City Council District(s) or Owens Valley Area) for which you would like to be considered. You are encouraged to indicate multiple Council Districts here, but please only quantify your activities and impacts in questions 6 and 7 for a single Council District. If you are applying for the **peer facilitator** award, indicate so here and provide subsequent answers in that context (see also alternate questions 6 and 7):



5. Describe your organization's experience with behavior-impacting programs.

6. Describe the education and outreach activities you propose to affect energy efficiency and/or water conservation behavior change. Estimate numbers to be reached/engaged by the community segment. Explain and quantify proposed activities in sufficient detail to allow evaluation (what/where/when/how/how many times). Indicate how and which LADWP programs and resources will be featured. Describe the anticipated impacts of your proposal. Describe how activities will be adjusted as needed based on pandemic considerations. If applying for incremental funds, provide a separate paragraph including the above information. (Peer facilitator applicants: Describe how you will assist grantees in reaching their project goals. What services and activities will you provide?)

7. Describe your methodology for measuring actual energy and/or water savings and/or behavior changes resulting from activities proposed. (Peer facilitator applicants: What experience do you have with measuring utility savings and behavior change? What assistance can you offer to the other grantees?)

8. Please list your anticipated costs (with incremental funding request listed separately):

- Labor - identify positions, primary tasks, hourly/salary rates, and overhead costs:
- Materials (describe):
- Other, including consultants or partners (describe):
- Total costs to equal \$50,000 (or \$60,000 for Peer Facilitator) plus incremental funds requested

◇ Please use additional pages as necessary to provide the requested information ◇

**Certification:** *I hereby certify that I am authorized to bind this organization to a Memorandum of Understanding with the Los Angeles Department of Water and Power, if awarded funding under this solicitation.*

Signature of authorized official: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_ Date: \_\_\_\_\_

Submit the completed application, with scanned signature, to: [nonprofitgrants@ladwp.com](mailto:nonprofitgrants@ladwp.com)

**APPLICATION DUE BY 3:00 PM ON JANUARY 21, 2021**